



## Mayterm & Summer 2025 Booklet

Summer 2025 (Mayterm, Summer 1/Session 1, Summer 2/Session 2) online course registration using **Self-Service** begins at **7 am on Monday, February 17<sup>th</sup>** and ends at **11 pm on Monday, March 17<sup>th</sup>**.

Students ***do not*** need advisor approval to register for Mayterm/Summer 2025 courses.

After **Monday, March 17<sup>th</sup>**, send an email with your Mayterm/Summer 2025 registration request to [registrarsoffice@houghton.edu](mailto:registrarsoffice@houghton.edu)

All students taking a residential Mayterm course requiring them to stay in campus housing will be contacted by the Housing Office in April regarding their Mayterm housing details.

It is recommended that students complete Mayterm/Summer 2025 course registration by **Monday, March 31<sup>st</sup>** to ensure accurate billing.

### **2025 Mayterm/Summer Session Dates**

2-week session: May 13<sup>th</sup> – May 23<sup>rd</sup>

3-week session: May 13<sup>th</sup> – May 30<sup>th</sup>

4-week session: May 13<sup>th</sup> – June 6<sup>th</sup>

2025 Summer 1/Session 1: May 12<sup>th</sup> – July 3<sup>rd</sup>

\*\*\*CFP 301 - General Principles of Financial Planning: May 5<sup>th</sup> – June 29<sup>th</sup>

2025 Summer 2/Session 2: July 7<sup>th</sup> – August 29<sup>th</sup>

\*\*\*CFP 304 - Tax Planning: June 30<sup>th</sup> – August 24<sup>th</sup>

***Note: All courses involving trips are closed.***

***Pre-approved students will be registered by the Registrar's Office.***



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## MAYTERM HOUSING AND MEAL PLAN

Students will be contacted by the Housing Office regarding their Mayterm housing details in April. All students taking a residential Mayterm course are required to hold a meal plan. Their meal plan will be assigned based on their Spring 2025 meal plan option and then charged to match the number of weeks enrolled for Mayterm. Questions about Mayterm housing or meal plans should be directed to [Housing@houghton.edu](mailto:Housing@houghton.edu)

All Mayterm students (regardless of whether they are taking Mayterm with no additional tuition) are required to remain in and pay for the same type of university housing that they were using during their full-time semester(s). Exceptions to this requirement include students from the local areas (within 25 miles), Community Living Option (CLO) students who choose to live in university housing during May, and those on a trip for the entire Mayterm. Costs associated with trips vary and some may charge additionally for transportation, lodging, and food.

## MAYTERM DROP/WITHDRAWAL DATES

The last day to add/drop a Mayterm course is the second day of classes. **One day of Mayterm is equivalent to one week of the regular semester.**

## SUMMER DROP/WITHDRAWAL DATES

The last day to drop a Summer 1/Session 1 course is May 13<sup>th</sup>. The last day to withdraw from a Summer Session 1 course without an F is June 16<sup>th</sup>. The last day to drop a Summer 2/Session 2 course is July 8<sup>th</sup>. The last day to withdraw from a Summer Session 2 course without an F is August 11<sup>th</sup>.

## ADMISSION

New students & students not attending Houghton University for a semester may complete a [Guest Student Application](#) to request taking Mayterm/Summer courses. New students must meet the regular university entrance requirements as listed in the catalog.

## MAYTERM LOAD LIMIT

Students may take one 3-hour course **or** two 2-hour courses (one the 1<sup>st</sup> two weeks and one the 2<sup>nd</sup> two weeks) **or** one 4-hour course.



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## MAYTERM CLASS SCHEDULE

Unless scheduled otherwise, all classes will meet from 8:00 – 9:15 am and from 9:30 – 10:45 am, Monday through Friday during the Mayterm. Unless specified otherwise, 2 credit courses will meet for the 1<sup>st</sup> two weeks of Mayterm, 3 credit courses will meet for the 1<sup>st</sup> three weeks of Mayterm, and 4 credit courses will meet for the 4 weeks of Mayterm.

## TUTORIALS

A tutorial involves teaching a catalog-listed course to an individual at a time when that course is not regularly offered. The instructor must certify that he or she has met with the student for a minimum of 7.5 clock hours for each credit earned. [Forms are available online.](#) There is a tutorial fee of \$368 per credit hour beyond tuition.

## TUITION

Mayterm Session: \$250/hour

Summer Sessions 1 and 2 (Online): \$250/hour

Summer Internships (Pre-Approved and over the Credit Load Limit): \$250/hour

Summer Internships (Not Approved and over the Credit Load Limit): \$494/hour

## FEES

Art Studio Lab Fee	\$180
Forsyth Learning Commons Fee	\$180
Science Lab Fee (per lab)	\$180

## ROOM & MEAL PLAN

MEAL PLANS	1 week	2 weeks	3 weeks	4 weeks
Full Access	\$187	\$373	\$560	\$747
14 Meals/Week	\$175	\$350	\$525	\$700
7 Meals/Week	\$98	\$196	\$295	\$393

ROOMS	1 week	2 weeks	3 weeks	4 weeks
Dorm Double	\$192	\$384	\$576	\$768



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Dorm Double w/out Roommate	\$299	\$598	\$896	\$1,195
Dorm Triple	\$166	\$332	\$498	\$665
University Farm House	\$151	\$302	\$453	\$604
Teaching in Urban America	Flat Rate: \$ TBD			

## REFUND TABLES

### First 2 Week Mayterm

May 13-May 23

Date	Refund
5/13/2025	100.00%
5/14/2025	75.00%
5/15/2025	50.00%
5/16/2025	0.00%

### 3 Week Mayterm

May 13-May 30

Date	Refund
5/13/2025	100.00%
5/14/2025	75.00%
5/15/2025	75.00%
5/16/2025	50.00%
5/17/2025	50.00%
5/18/2025	0.00%

### 4 Week Mayterm

May 13-June 6

Date	Refund
5/13/2025	100.00%
5/14/2025	75.00%
5/15/2025	75.00%
5/16/2025	75.00%
5/17/2025	50.00%
5/18/2025	50.00%
5/19/2025	50.00%
5/20/2025	0.00%

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### Summer On-Line (Session 1)

### Summer On-Line (Session 2)

#### May 12-July 3

Date	Refund
5/12/2025	100.00%
5/13/2025	100.00%
5/14/2025	75.00%
5/15/2025	75.00%
5/16/2025	75.00%
5/17/2025	75.00%
5/18/2025	75.00%
5/19/2025	50.00%
5/20/2025	50.00%
5/21/2025	50.00%
5/22/2025	50.00%
5/23/2025	50.00%
5/24/2025	50.00%
5/25/2025	50.00%
5/26/2025	0.00%

#### July 7 -August 29

Date	Refund
7/7/2025	100.00%
7/8/2025	100.00%
7/9/2025	75.00%
7/10/2025	75.00%
7/11/2025	75.00%
7/12/2025	75.00%
7/13/2025	75.00%
7/14/2025	50.00%
7/15/2025	50.00%
7/16/2025	50.00%
7/17/2025	50.00%
7/18/2025	50.00%
7/19/2025	50.00%
7/20/2025	50.00%
7/21/2025	0.00%

## Houghton University Mayterm Policy as of 1/31/25

**Purpose:** This policy delineates the qualifications for including Mayterm or Summer internship/practicum tuition within the flat rate.

**Policy:** Mayterm is the first session of the Summer term. It begins the week immediately following Commencement. The academic purpose is to permit students to take additional hours of credit before commencing summer employment. In general, catalog courses are offered. Students and professors also are encouraged to work together on campus doing independent studies. Off-campus practicums, if desired, are arranged by the department chair. Travel in the U.S. and abroad is a feature of this period.

Students entering Houghton in Fall 2021 and beyond who wish to take a Mayterm course will be billed \$250/credit hour for any course they might elect to take. Exceptions include: INTS 155: Science Honors II; EQST 224 CHA Riding Instruction Certification; and EDUC 240: Teaching



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in Urban America (when required of education and music education majors). Students participating in these specific courses will not be charged additional tuition in May as long as the Mayterm hours do not exceed the 36 credit hour allowance for the academic year. Students in Science Honors, EQST 224, and EDUC 240 should work with their advisors to reserve enough credits during the preceding fall and spring semesters so that they can include the Mayterm credits within the 36 allotted credits for the year.

Students matriculating in Fall 2024 and forward are eligible to receive the **Inspire Grant**, which will allow them to complete an international experience, off-campus research, experiential learning opportunity, or select internship tuition-free. This one-time grant will cover the cost of tuition for up to (4) credit hours in a three-week course in May after students have completed at least one full year of study at Houghton.

### **Internships**

Students who are participating in summer internship/practicum courses that are pre-approved through Handshake will be charged \$250/credit for all credit's exceeding the 36 credit hour allowance for the academic year. Internships that are not pre-approved and cause the student to exceed the maximum hours allowed will be charged the regular overload rate per hour for each hour beyond the limit. This rate is \$494 per CREDIT HOUR for 2024-2025.

### **Important Notes**

Honors Program Exception: Students in Science Honors will not be charged for up to 2 hours of extra tuition for the Science Honors course in Mayterm.

Students who do not demonstrate the ability to satisfy the financial or academic requirements for Mayterm may be denied attendance for the term.

This policy supersedes all previous policies of the university related to free Mayterm tuition.